

MCB Employees Foundation Lahore.

Date: _____

Branch/Office.

Ref #: MCBEF/_____

CHECKLIST FOR INDUCTION OF CASH SORTERS.

- | | |
|--|----------|
| 1- Recommendation Letter of RM/GM-Attached | Yes - No |
| 2- CV | Yes - No |
| 3- Induction as Sorter | Yes - No |
| 4- Photographs (3/4) | Yes - No |
| 5- CNIC Copies | Yes - No |
| 6- Undertaking/Indemnity Bond of Rs.100/- (Stamp Paper) | Yes - No |
| 7- Domicile | Yes - No |
| 8- Police Verification from nearest Police Station | Yes - No |
| 9- Residential Verification from Coincilor/Chairman/Union
Council Secretary | Yes - No |
| 10-Educational Certificates (Minimum Matric) | Yes - No |

Remarks: _____

Checked By

All the documents must be verified by the branch manager under his / her seal and signature.